M&E Subgroup Meeting Minutes
June 18, 2015 | 9-10 AM EST
Participants: Kirsten (ICFI), Debra (ICFI) Michel (MCSP), Dyness (MCSP), Sarah (JSI/Supply Chain subgroup), Jane (MSH/Supply Chain subgroup), Nick O (UNICEF), William Weiss (USAID) Tanya (MCSP/Save), Savitha (MCSP)

Agenda Item	Notes	Action Items
Discussion of the iCCM Indicator Guide	• Monitoring and evaluation systems of iCCM at country level are still weak. We need to make efforts to incorporate community data into HMIS/DHIS2. • The M&E Indicator Guide is a valuable product of the Global iCCM Task Force. The indicator guide has 49 indicators (some global, others country and collected through routine and special studies); we should focus on the routine indicators to monitor program implementation. Many people have commented on the indicator guide, saying there are too many indicators. We can compile most of those indicators, but the quality of the data and many of the assumptions we made about sources did not match because countries collect information on different indicators. Too many indicators present challenges, because countries lack the M&E expertise to rationalize and limit data collection to what is necessary. • SCM connections: routine indicators for supply chain management are priority as this is the system that countries use. Countries will rarely initiate a survey – it is usually supported by a partner. • **Moving forward: What is the most critical information needed for national iCCM program management? What minimum core indicators should a country collect that iCCM TF members can advocate for, especially for countries adopting DHIS II and introducing the community platform/module?** We want to reduce the number of indicators and help countries reduce the burden of data collection (no suggested number yet). We should examine which data is collected, and see how it is actually used.	• Please share any feedback on supply chain indicators with Jane and SCM subgroup. • Dyness will follow up with everyone to find out who else has committed to the Subgroup and explore opportunities for hosting initial meeting to plan the key tasks. Current members: Dyness, Nick, Bill, Debra, Tanya
Discussion of draft workplan: zero draft will	• Strengthen routine monitoring of country iCCM programs: possible collaboration with SCM subgroup. Explore: what issues are related	• See attached workplan (or check on CCMCentral)

be shared before meeting	to SC in the mapping survey? What is being set up for supply chain in DHIS2? Savitha will draft email and move forward with this activity. • GF-supported countries have appropriate indicators to report on program performance: GF is currently reluctant to introduce non-malaria indicators but advocacy will continue by the global FTT and CCM TF We will look at countries that are receiving GF support for iCCM scale-up and monitor the iCCM package. Will include supply chain as it fits in. • iCCM supplement: For any section with SCM components, Jane can help explore countries where members have activities. Sarah was involved in the Ethiopia supplement. Publishing the supplement is a proposal, subject to other processes and feedback. It could be at the next iCCM symposium or other places. • Knowledge Management (DHS/MICS): Nick will participate from the UNICEF side, in conjunction with MICS colleagues.	
Member updates	• Kirsten (ICF): working with Debra Prosnitz to support M&E of RACE iCCM program in sub-Saharan Africa (ends spring 2017). They are trying to strengthen the routine supporting systems by working with Nigeria national iCCM Task Force. Doing data quality assessment surveys in all the countries by late 2016. Also planning fieldwork in Mozambique, Niger, DRC and Nigeria (2015). • Jane (SIAPS): SCM Subgroup is looking for possible collaboration with M&E subgroup. If you have any opportunities or ideas please reach out. For example, the Subgroup is planning a possible joint webinar on supply chain data used for decision-making. • Nick (UNICEF): working with governments, MOH and partners to develop a national master CHW list with strict inclusion and exclusion criteria. Trying to do this in Sierra Leone and Zambia nationally. In discussions with Liberia and Guinea. Building this functionality in a CHW app, perhaps. Trying to integrate RapidPro (mobile platform for data collection) and pull into DHIS2. Nick can summarize in an email and share with the group.	• Please reach out to Jane Briggs if you have any ideas for collaboration with the SCM Subgroup. • Nick will summarize RapidPro CHW list integration in an email and share with the group.

	- Bill (USAID): Community Advisor for EPCMD initiative at USAID. Part of technical team that looks at activities across continuum of care. Covers CCM issues and quality of care, integration of health systems, and community information systems. - Tanya (SC; shared over email post meeting): Conducting secondary analysis of endline surveys from CIDA-funded iCCM programs in Malawi and Mozambique to explore contribution of the iCCM program to coverage and quality of care by CHWs Supporting dashboard development and data use for iCCM in Malawi through the RAcE project, together with CMED and other partners; Exploring further analysis of case-level data collected by HSAs using mobile phones with D-tree to look at adherence to protocols, with particular focus on management of cough/difficult breathing cases	
Agree upon subgroup meeting schedule and co-chair	- To sustain momentum we will have monthly calls from now on July 16th at 9am.	- Nick Oliphant will be our next co-chair. Tanya and Nick to connect before next meeting to discuss