Expansion of the Child Health Package Subgroup Meeting  
August 21, 2018

Participants: Anne Detjen (UNICEF), Elizabeth Hourani (MCSP/JSI), Serge Raharison (MCSP/JSI), Alfonso Rosales (WVI), Karen Waltensperger (SAVE), Allison Wittcoff (IRC)

Recording Link: https://mcsprogram.adobeconnect.com/p7cxylggzbn0/

Agenda:
- Review and discuss TOR
- Next steps

Meeting Notes:
- Co-chairs reviewed the draft TOR and received feedback from subgroup members
  - Goal – will focus on community and PHC levels.
    - Subgroup members raised the issue of the burden that may be placed on PHC providers (particularly CHWs) and the importance of ensuring the quality of the services they provide.
    - What does the group want to propose specifically as the package of services CHWs will deliver?
      - The group will not propose a standard package at this time. We first need to generate evidence on this before proposing anything. Want to act as a platform to exchange ideas and see what does or does not work.
  - Objectives
    - Could add an objective that looks at quality and rationale for CHW packages.
  - Meeting Schedule
    - The group will start meeting monthly and then reassess if necessary.
  - Illustrative Activities
    - Want to be ambitious but realistic as well.
    - Subgroup members felt comfortable with the proposed activities and results.
    - Most important first step will be to develop the group’s research agenda and think about the process of the subgroup members being involved in the research agenda.
    - Need to make sure we are not duplicating work on the research agenda, especially important to liaise with the Implementation Science subgroup.
    - Suggestion to complete an evidence compilation through partners on examples of “expanded packages” which would include which countries, what partners are involved, what evidence, and then summarize this as part of the activities.
    - Some of the other activities listed (participate in relevant meetings) is something that we as partners do but might not really be a task force activity.
      - This could relate more to reporting back and sharing with the subgroup members some of the information learned in other meetings.
    - It would make sense to discuss the evidence of which expanded packages for certain health issues are cost-effective.
      - Could be done by engaging external experts to present at meetings.
    - Having a library of tools would be beneficial.
- **New task force website will include a resource library which members can submit resources to for others to access.**

- **STT Landscape Analysis**
  - MCSP is looking for a consultant to complete a landscape analysis. They will also be putting together an advisory committee. Any subgroup members interested are welcome to be a part of the advisory group. The SOW will be shared.

- **Next Steps:**
  - Elizabeth to share subgroup TOR, SOW for STT analysis, meeting notes, and recording link.
  - Any additional feedback to the TOR to be shared with the co-chairs.
  - Co-chairs to edit the TOR based on feedback.
  - Next meeting to be scheduled in a month’s time. Any suggestions for the agenda and speakers to be sent to the co-chairs.